

Name of Hirer:			
Date:			
Room	Arrival Time	Departure Time	Cost
Main Hall			
Meeting Room 1			
Meeting Room 2			
Meeting Room 3			
Meeting Room 2 and 3			
Kitchen			
Keyholder Charge			
TOTAL COST			

I confirm that my deposit is included with this application form (please tick the box)
 Please make cheques payable to "Tove Valley Baptist Fellowship". Your deposit is 25% of the total cost of your booking.

Further room requirements:

Chairs (please indicate how many you require)	
Tables (please indicate how many you require)	

Currently we are unable to lay your room out for you but we will make sure everything you have asked for is in the room you have booked.

Have you used the church premises before Yes No

If no where did you hear about us?

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Terms: The Hirer agrees to observe and perform the terms and conditions contained or referred to in the attached Terms and Conditions of Hire. Tove Valley Baptist Fellowship permits the Hirer to use that part or parts of the premises, for the purpose of hire and for the times described above, subject to the Hiring Fee and deposit being paid and the conditions for the Hire being observed and performed.

Signature.....Date.....

Please print name.....

On behalf of Tove Valley Baptist Fellowship

Signature.....Date.....

Please print name.....

Position in Organisation.....